



Installment Payment Plan

Application

WHAT YOU SHOULD KNOW

Section §197.222, Florida Statutes allows a taxpayer to prepay property taxes by an installment payment method.

To Qualify

- Taxes on each account for applicable tax year must be more than \$100.00.

To Enroll

- Complete and submit the application below to the Hendry County Tax Collector, PO Box 1780, LaBelle, FL 33975 no later than April 30th for the applicable tax year.

To Confirm Enrollment

- The first installment notice will be mailed by June 1 for the tax year. Contact our office if you have not received your notice by June 15.
- Participation in the plan is confirmed when the first installment payment is received and applied by the appropriate date.
- Once the first installment payment is made, you must remain on the payment plan for the current tax year.
- After enrollment, you do not need to re-apply each year.

To Cancel Participation

- If the June installment is not paid the account will automatically be removed from the Installment Plan. Your current year tax notice will be mailed by November 1st.
- Submit a written request to the Hendry County Tax Collector's office to opt out of the Installment Payment Plan
- In most cases, paying by the installment method provides discounts similar to the 4% discount in November, however, it is not equivalent to and may change dependent on qualified exemptions and values.

WHO TO CONTACT

Tax Collector

863-675-5280

www.hendrycountytaxcollector.com

- Prepares and mails tax notices (tax bills)
- Collects property tax payments based on certified rolls received from the Property Appraiser and Levying Authority
- Distributes revenue to Levying Authority

Property Appraiser

863-675-5270

www.hendryprop.com

- Determines property values, exemptions, and late filing penalties
- Maintains assessed owner(s) name, mailing address, site address, and legal description
- Mails Notice of Proposed Taxes (TRIM) in August, which includes values and public hearing dates, however, non-ad valorem assessments are not included
- Certifies tax roll and corrections to Tax Collector

Levying Authority

- Establish, adopt, and provide millage/assessment rate to the Property Appraiser and Tax Collector

NOTE: Real Estate and Tangible Personal Property taxes are delinquent April 1 each year. A tax certificate or tax warrant may be issued if your taxes are not paid. Failure to receive an installment tax notice does not extend discounts or excuse taxpayers' responsibility to pay taxes and applicable penalties for late payments.

Installment Plan Payment Application

To pay property taxes by installments, complete and return this application to our office on or before April 30. The Tax Collector will mail your first notice of payment due, with instructions. If you have not received your first notice by June 15, please contact our office.

To be completed by the property owner:

Type of Account: Real Estate Tangible Account Number: _____

Site/Legal Description (obtain from tax notice or website): _____

Owner's Name: _____ Phone Number: _____

Mailing Address: _____ Email: _____

City, State, Zip: _____

Signature: _____ Date: _____